

Sustainable Development Select Committee			
Title	Select Committee Work Programme	Item	8
Contributor	Scrutiny Manager		
Class	Part 1 (Open)	Date	11 July 2013

1. Purpose

- 1.1 To advise Members of the Select Committee of the work programme for the municipal year 2013/14.

2. Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 14 May 2013 and agreed a coordinated overview and scrutiny work programme. However, the work programme is a 'living document' and as such it can be reviewed at each select committee meeting so that Members are able to include urgent, high priority items and remove items that are no longer a priority.

3. Recommendations

- 3.1 The Select Committee is asked to:
- note the work programme and project plan attached at **Appendix B** and discuss any issues arising from the programme;
 - specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
 - note the summary of forthcoming business, attached at **Appendix C**, and consider any business for further scrutiny.

4. The work programme

- 4.1 The work programme for 2013/14 was agreed at the meeting of the Committee held on 01 May 2013.
- 4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the Committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider

which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

5. The next meeting

The following reports are scheduled for the next meeting (10 September 2013):

Agenda item	Review type	Link to priority	Priority
Climate local	Standard item	Clean, green and liveable	Medium
Recycling contract	Performance monitoring	Clean, green and liveable	High

6. Legal implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

7. Further implications

There are no financial, equalities, crime and disorder or sustainability implications arising from the implementation of the recommendations in this report. However, there may be further implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

8. Date of next meeting

The date of the next meeting is Tuesday 10 September 2013.

Background documents

Lewisham Council's Constitution
Centre for Public Scrutiny: the Good Scrutiny Guide

If you have any questions about this report please contact Timothy Andrew (Scrutiny manager) on 02083147916

Scrutiny work programme – prioritisation process

